

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
February 20, 2018**

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on February 20, 2018 at the hour of 6:01 p.m. at 309 Campus Drive, Arvin, CA 93203.

The meeting was called to order by President Urueta at 6:00 PM

Directors Present: Gallardo, Urueta, Álvarez, Rodriguez.

Directors Absent: Director Moreno.

Others Present: General Manager/Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake

Pledge of allegiance: The Pledge was led by President Urueta

**1. Public Comment**

No public comment.

**2. Consent Calendar**

**a. Approval of Regular Meeting Minutes for February 5, 2018**

Item was tabled by General Manager for next meeting.

**3. Accounts Payable: Board to discuss and take action re: Approval of Accounts Payable for January/February 2018.**

A motion was made by Director Alvarez and seconded by Director Rodriguez to approve the Accounts Payable for January/February 2018.

AYES: Álvarez, Gallardo, Rodriguez, Urueta.

NOES: None.

ABSTAIN: None.

ABSENT: Moreno

**4. Board to Discuss and take action re: Audit on Fiscal Year ending June 30, 2017.**

Bill Walker, CPA presented the board of directors his findings for the audit completed for FY 2016-2017. His comment was an unqualified audit meaning he found no discrepancies within the District's financials or internal processes and that he was pleased to see the District was net \$700,000 in the positive compared to last years negative \$345,000. Did not see any other

modifications that should occur with our current system. Overall a positive review and outlook on the District's financials.

## **5. Presentation and Discussion of District Solar Project**

Barnabas Path from Smart Watt came to do a presentation for the board of directors his message was trying to give them a clear understanding of what the district should be looking for to become energy efficient as well as possibly incorporating a solar project to help minimize the energy cost. Presentation showed 15-16 year compared to 16-17 and clearly saw a difference due to new foreman and the ability to run the same wells in a more efficient manner. Barnabas cautioned the board to have a good overview of the entire new system first before deciding what size solar project to get started. Continued conversations to be had in the future about the direction the District will take.

## **6. Board to Discuss and take possible action re: On Contract with InfoSend to print and mail bills for the District.**

General Manager presented the board of directors with a presentation to allow the board of directors to determine if they would like to contract with info send to print mail the District's billing. The presentation contained information regarding how info send works and the cost savings associated with the change. The district would save an estimated \$9,586.48 to \$10,438.48 depending on final design of bill. General Manager to bring approval of contract at a later date.

## **7. Board to discuss and take action re: Resolution accepting property from the City of Arvin and the Successor Agency to the Arvin Community for three well sites.**

Legal Counsel presented resolution to authorize general manager to accept all real property interests on behalf of the District. Motion was made by Director Alvarez and seconded by Director Rodriguez to allow General Manager to accept real property on behalf of the District.

## **8. Staff Comments**

**General Manager:** 1. General Manager informed directors cabling of all communications lines had been completed. 2. Backhoe had been delivered. 3. General Manger informed directors to be ready for a project in regard to will serve application request by Macintosh Associates to build 160 acre and 20 acre marijuana facilities off the corner of Meyer and El Camino Real.

**Legal Counsel:** No comment.

**District Engineer:** Not present.

## **9. Board Member Comments**

Director Alvarez – wanted to know the total amount due to the District for the water capacity fees the City of Arvin did not pay for the Garden in the Sun Park Project.

No other comments by other board members.

## 10. Closed Session

Closed session began at 7:44 p.m. and reconvened to open session at 8:00 p.m.

Motion made to go into closed session by Director Alvarez and seconded by Vice President Gallardo.

In favor: 5 Oppose: 0.

- a. Conference with Legal Counsel on Potential Initiation of Litigation 54956.9 d 4 (two cases)

After unanimous consent direction was given.

## 11. Adjournment

Motion was made by Director Alvarez to adjourn meeting at 8:01 p.m. and seconded by Director Rodriguez.

AYES: Álvarez, Gallardo, Moreno, Rodriguez, Urueta.

NOES: None.

ABSTAIN: None.

ABSENT: None.

## Submitted by:

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Raul Barraza, Jr., Board Secretary/General Manager

## Attest:

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Jude A. Urueta, Board President