



## MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
March 3, 2025

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, March 3, 2025, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Reyna at 6:00 PM  
Directors Present: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna  
Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake.

Pledge of allegiance: The Pledge was led by President Reyna.

### **Agenda Item #1: Public Comment**

No public comment.

### **Agenda Item #2**

#### **a. Approval of Regular Meeting Minutes of February 18, 2025**

#### **b. Accounts Payable for February 17, 2025 – February 28, 2025**

A motion was made to approve Consent Calendar 2.a. and 2.b. by Director Pantoja and seconded by Director Gallardo.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna.

### **Agenda Item #3: Board to discuss and take action re: Appeal to the City of Arvin Planning Commission Action related to Conditional Use Permit and Site Development Permit for Arvin Community Services District Solar Array**

The General Manager and Legal Counsel informed the Board of Directors about what happened at the City Council Meeting of February 25, 2025, in which the City Council Meeting was canceled due to no quorum. After a short discussion, Director Moreno Pantoja made the motion to continue with Appeal to City Council by approving Arvin CSD Proposal. It was seconded by Director Gallardo.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna.

### **Agenda Item #4: Update on the Kern Subbasin Probationary Hearing on February 20, 2025.**

The General Manager informed the Board of Directors that he did a panel presentation to the State Water Resources Control Board regarding a continuance to avoid probation as well as a public comment. The General Manager drove there and back on the same day and did not book a hotel. SWRCB has issued a continuance for the Kern Subbasin and has until June 20<sup>th</sup> to finalize submittal of Groundwater Sustainability Plan. No action was required.

### **Agenda Item #5: Board to discuss and take action re: Addendum to Attorney Fee Agreement between the Arvin Community Services District and Wall, Wall and Peake Law Firm**

The General Manager presented the board of directors with an addendum to the attorney fee agreement. Legal Counsel is seeking a 3-year contract which can be cancelled at any time by the Board of Directors. The General Manager informed the board that the fee would be \$214.24 an hour, which is almost 30% less than other law firms providing services to 4 similar districts in Kern County. A motion was made to approve the addendum to the attorney fee agreement by Director Ojeda and seconded by seconded by Director Pantoja.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna.



**Agenda Item #6: Board to discuss and take action re: District Apparel for Board Members**

The General Manager brought back this item from a previous meeting where the objective of buying district apparel for board members. The apparel can be utilized during an emergency or outreach. Board directors approved and gave directions to the General Manager to bring back pricing on shirts, jackets and safety vest. A motion was made to approve item by Director Ojeda and seconded by Director Moreno Pantoja.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna.

**Agenda Item #7: District Wide Hydrant Flushing**

The General Manager informed the board of directors that flushing fire hydrants will start in March. A notice will be sent out for all of our customers to make sure they understand the protocol to follow during flushing in their area. The District will provide a schedule on the website to inform residents where flushing will be taking place in their area. No action required by the board at this time.

**Agenda Item #8: Staff Comments**

**General Manger:** General Manager informed the board of a leak that took place at the Paloma Apartments, informed the board that he is trying to get the District the ability to fill out 700 Form online, and that there would be an update on Haven Drive Pipe Replacement project at the next meeting.

**Legal Counsel:** None.

**District Engineer** – Not present.

**Agenda Item #6: Board Member Comments:**

- a. **Director Gallardo:** No comment.
- b. **Director Moreno Pantoja:** wanted to know what the cost would be to allow customers 18 months of bill view instead of the 12 months which they currently have access to.
- c. **Director Pantoja:** No comment.
- d. **Vice President Ojeda:** asked if the power outage affected the water system, to which the general manager informed him that it did not affect the wells.
- e. **President Reyna:** No comment.

**Agenda Item #7: Closed Session**

- c. **Meeting with Legal Counsel regarding Potential Initiation of Litigation Government Code 54956.9 (d) (4) one case.**

Motion to go into closed session at 6:50 p.m. was made by Vice President Ojeda and seconded by Director Moreno Pantoja.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna.

Motion to go back into open session at 7:08 p.m. was made by Director Gallardo and seconded by Director Pantoja.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna.

**Report: Information was provided and by unanimous consent no action was taken.**

**Agenda Item #8: Adjournment**

A motion was made by Vice President Ojeda and seconded by Director Gallardo to adjourn the meeting at 7:09 P.M.

AYES: Gallardo, Moreno Pantoja, Pantoja, Ojeda, Reyna.

**Submitted by:**

**Attest:**

*Raul Barraza, Jr.*

*Aurelio Reyna*

**Raul Barraza, Jr.  
Board Secretary/General Manager**

**Aurelio Reyna  
Board President**