

ARVIN COMMUNITY SERVICES DISTRICT

309 CAMPUS DR. • ARVIN, CALIFORNIA 93203
Phone (661) 854-2127 • Fax (661) 854-8230

REGULAR MEETING AGENDA OF THE ARVIN COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS Tuesday, February 19, 2018 6:00 P.M.

Call Meeting to Order

Board President Gallardo

Roll Call:

Rafael Gallardo	President
Maria Alvarez	Vice President
Cynthia Moran	Board Director
Robert Rodriguez	Board Director
Aurelio Reyna	Board Director

Raul Barraza, Jr.	General Manager
Alan Peake	District Counsel
Dee Jaspar	District Engineer

This meeting is held in accordance with the Brown Act. Individuals may address the Board on any matter listed on this agenda, excluding closed session. Members of the public desiring to address the Board must request recognition from the Board President. Presentation by members of the public is limited to two minutes each per agenda item.

Flag Salute: Board and audience salute flag.

1. Public Comment:

This portion of the meeting is set aside for members of the public to address any matter not on this agenda and over which the Board has jurisdiction. Comments are limited to 2 minutes for each person and 15 minutes on each subject.

2. Consent Calendar

The Consent Calendar consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Board Member or member of the public removes a particular item.

- a. Approval of Regular Meeting February 4, 2019
- b. Approval of Special Meeting February 11, 2019
- c. Accounts Payable for February 2019

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Rodriguez __ BD Reyna __ BD Moran __ VP Alvarez __ BP Gallardo __

- 3. Board to discuss and take action re: Will Serve Letter Approval for Auburn Oak Developers, LLC. (Tract 5816-11) consisting of 140 single family homes with a Water Capacity Charge of \$582,400.**

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

- 4. Board to discuss and take action re: District Audited Financial Statement for Fiscal Year ending on June 30, 2018.**

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

- 5. Board to discuss and take action re: Arsenic Mitigation Project Phase 2.B. Update**

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

- 6. Board to discuss and take action re: District Staff to meet with State Water Resource Control Board**

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

- 7. Board to discuss and take action re: District Agenda's Public Comment Section**

Motion: _____

Director _____, seconded Director _____

Roll Call: BD Rodriguez__ BD Reyna __ BD Moran__ VP Alvarez__ BP Gallardo__

- 8. Presentation of Monthly Operations Review for January 2019.**

- 9. Staff Comments:**

- a. General Manager
- b. Legal Counsel
- c. District Engineer

- 10. Board Member Comments:**

This portion of the meeting is set aside to provide the Board with an opportunity to bring any new matters to the attention of the District. However, while no action can be taken on any

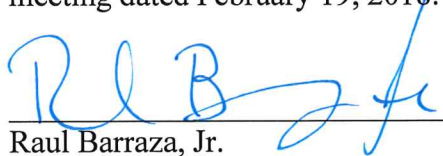
matter discussed during this portion of the meeting, a Board Member may request that a subject be placed on an upcoming agenda. This portion of the meeting also allows the Board to get a brief update on any matter addressed at a previous meeting.

- a. Director Rodriguez
- b. Director Reyna
- c. Director Moran
- d. Vice President Alvarez
- e. President Gallardo

11. Adjournment:

Motion: _____
Director _____, seconded Director _____
Roll Call: BD Rodriguez __ BD Reyna __ BD Moran __ VP Alvarez __ BP Gallardo __

I hereby certify under perjury under the laws of the State of California that the foregoing agenda was posted on the Arvin Community Services office window not less than 72 hours prior to the meeting dated February 19, 2018.



Raul Barraza, Jr.
Board Secretary/General Manager

MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS ARVIN COMMUNITY SERVICES DISTRICT

February 4, 2019

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on February 4, 2019 at the hour of 6:00 p.m. at 309 Campus Drive, Arvin, CA 93203.

The meeting was called to order by President Gallardo at 6:00 PM

Directors Present: Gallardo, Álvarez, Moran, Reyna, Rodriguez

Others Present: General Manager/Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake; District Engineer – Dee Jaspar.

Pledge of allegiance: The Pledge was led by President Gallardo

Agenda Item #1: Public Comment

No public comment.

Agenda Item #2: Consent Calendar

a. Approval of Regular Minutes January 22, 2019

b. Accounts Payable for January 2019

After reviewing items on the consent calendar and there being no questions, a motion was made by Director Rodriguez to approve all items in the consent calendar and seconded by Vice President Alvarez.

AYES: Rodriguez, Reyna, Moran, Álvarez, Gallardo

Agenda Item #3: Board to discuss and take action re: Arsenic Mitigation Project Phase 2.B. Update

General Manager presented the Board of Directors with an update on the Arsenic Mitigation Project informing them that the bids were in on the 29th of January. Also, the Funding Agreement will be delayed due to issues the State is facing with Fi\$Cal a new accounting software where all State Agencies will have to report their finances. No action taken.

Agenda Item #4: Staff Comments.

General Manager- Asked if board members would prefer email or printed agendas on Fridays. He also informed the board that a letter was sent in for AB401 and had the district join the letter written by Community Water Center. Informed the board of directors that the financial audit for 2017-2018 will be presented at the next meeting.

Legal Counsel- No comments.

District Engineer- Bids were due on 1/29/2019 for the Arsenic Mitigation Project Phase 2.B. with the lowest bid being from W.M. Lyles coming in at \$11,293,845.29 and Well No. 13 Emergency Treatment for 1,2,3-TCP should be completed by March 1st.

Agenda Item #5: Board Members Comment

No Comments.

Agenda Item #6: AB1234 Ethics Training

Directors are required as elected officials to complete an ethics training every two years. Training video was provided by California Special Districts Association and SDRMA. Training is two hours and fifteen minutes.

#11: Adjournment

Motion was made by Vice President Alvarez and seconded by Director Rodriguez to adjourn meeting at 9:04 p.m.

YES: Rodriguez, Reyna, Moran, Álvarez, Gallardo

Submitted by:



Raul Barraza, Jr.
Board Secretary/General Manager

Attest:

Rafael Gallardo
Board President

MINUTES OF THE SPECIAL MEETING OF

THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT

February 11, 2019

The Board of Directors of the Arvin Community Services District duly met at a Special Board Meeting held on February 11, 2019 at the hour of 6:00 p.m. at 309 Campus Drive, Arvin, CA 93203.

The meeting was called to order by Vice President Alvarez at 6:00 PM

Directors Present: Álvarez, Moran, Reyna, Rodriguez

Directors Absent: Gallardo

Others Present: General Manager/Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake

Pledge of allegiance: The Pledge was led by Vice President Alvarez

Agenda Item #1: Public Comment

No public comment.

Agenda Item #2: Required Training AB 1825: Sexual Harassment

Sexual Harassment Training has to be completed by every board member every two years. All directors and the General Manager will be compliant until 2021.

Agenda Item #3: Adjournment

A motion was made by Director Moran and seconded by Director Reyna to adjourn the meeting at 8:31 p.m.

AYES: Rodriguez, Reyna, Moran, Álvarez.

ABSENT: Gallardo.

Submitted by:



Raul Barraza, Jr.
Board Secretary/General Manager

Attest:

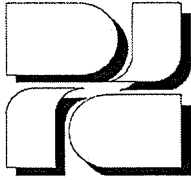
Rafael Gallardo
Board President

**ARVIN COMMUNITY SERVICES DISTRICT
Board Meeting Payables**

February 5 - 15, 2019

Accrual Basis

Type	Date	Num	Memo	Paid	Debit
Bill	02/07/2019	020719	accounting and auditing services remainder of invoice for fiscal year 06.30.18	Paid	5,600.00
Total Bill R. Walker					5,600.00
Bill	02/10/2019	190205247101	base rate for after hour on call services	Paid	162.61
Total BTE Communications, LLC					162.61
Bill	02/05/2019	52772450	temp employee payroll week-ended 02/01/19	Paid	394.04
Bill	02/13/2019	52828899	temp-employee payroll week-ended 2/08/19	Paid	399.74
Total Office Team					793.78
Bill	02/08/2019	01/09/19-02/07/19		Paid	6,937.83
Bill	02/08/2019	01/09/19-02/07/19		Paid	12,991.65
Total PG&E 0020431397-7, WELL 10 & 11					19,929.48
Bill	02/12/2019	01/11/19-02/11/19	well no. 8 services from 01/11/19-02/11/19	Paid	3,650.34
Total PG&E 0564266959-1, WELL 8					3,650.34
Bill	02/12/2019	01/11/19-02/1/19	well no.6	Paid	157.35
Total PG&E 3069482424-1, WELL 6					157.35
Bill	02/12/2019	01/11/19-02/11/19	booster station services from 01/11/19-02/11/19	Paid	647.67
Total PG&E 3569445887-4, BOOSTER					647.67
Bill	02/12/2019	01/12/19-02/12/19	shop outdoor lighting area	Paid	11.49
Total PG&E 4472256989-2, 847 S. DERBY LIGHTING					11.49
Bill	02/12/2019	01/11/19-02/11/19	office services from 01/11/19-02/11/19	Paid	403.62
Total PG&E 9892684436-0, 309 CAMPUS DRIVE					403.62
Bill	02/05/2019	842217-0	standaed staples, disnftng wipes office	Paid	56.14
Bill	02/09/2019	843332-0	stapler, elect, optima grip, slv	Paid	150.58
Bill	02/13/2019	844261-0	PALMOLIVE ECO PLUS DISHWASHER GEL-75OZ	Paid	15.65
Bill	02/14/2019	844742-0	lee lippi micro gel fingertip grips, bic softfeel retracable ball pens	Paid	41.31
Total Stinson's					263.68
Bill	02/06/2019	165833067-001	compressor 175-195 cfm, air hose 3/4" x50', breaker pavement air 60#, molil point, chisel	Paid	442.23
Total United Rentals					442.23
TOTAL					32,062.26



DEE JASPAR & ASSOCIATES, INC.
 Consulting Civil Engineers
 2730 UNICORN ROAD, BLDG A
 BAKERSFIELD, CA 93308
 (661)393-4796
 FAX (661)393-4799

LETTER OF TRANSMITTAL

Date:	February 6, 2019
Attention:	Raul Barraza

To: Arvin Community Services District	Re: Tract 5816 – Phase 11
309 Campus Drive	
Arvin, CA 93203	

WE ARE SENDING YOU

Attached Under separate cover via _____ the following items:
 Shop drawings Prints Plans Specifications
 Copy of letter Samples Change Order

NO.	COPIES	DATE	DESCRIPTION
1.	1	2/6/19	Will-Serve Hydraulic Analysis
2.			
3.			
4.			
5.			

THESE ARE TRANSMITTED as checked below:

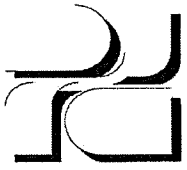
For approval	Approved as submitted	Resubmit _____ copies for approval
<input checked="" type="checkbox"/> For your use	Approved as noted	Submit _____ copies for distribution
As requested	Returned for corrections	Return _____ corrected prints
For review and comment	Other: _____	
FOR BIDS DUE _____		PRINTS RETURNED AFTER LOAN TO US

REMARKS:

COPY TO: SIGNED: _____

Raul Barraza

If enclosures are not as noted, kindly notify us at once.



DEE JASPAR & ASSOCIATES, INC.
CONSULTING CIVIL ENGINEERS
2730 UNICORN ROAD, BLDG A
BAKERSFIELD, CA 93308
PHONE (661) 393-4796
FAX (661) 393-4799

To: Raul Barraza, Arvin Community Services District

From: Curtis M. Skaggs

Subject: Hydraulic Analysis for a residential development, Tract 5816 – Phase 11, in
Section 35, T31S, R29E, M.D.B.&M., City of Arvin

Date: February 6, 2019

I. Introduction

A hydraulic analysis has been performed for Auburn Oak Developers, LLC. The development consists of one hundred forty (140) single family residential lots on approximately 25.5 gross acres. The property is south of Sycamore Road, west of Meyer Street, and north of Felecita Road in Section 35, T31S, R29E, M.D.B.&M. in the City of Arvin service area.

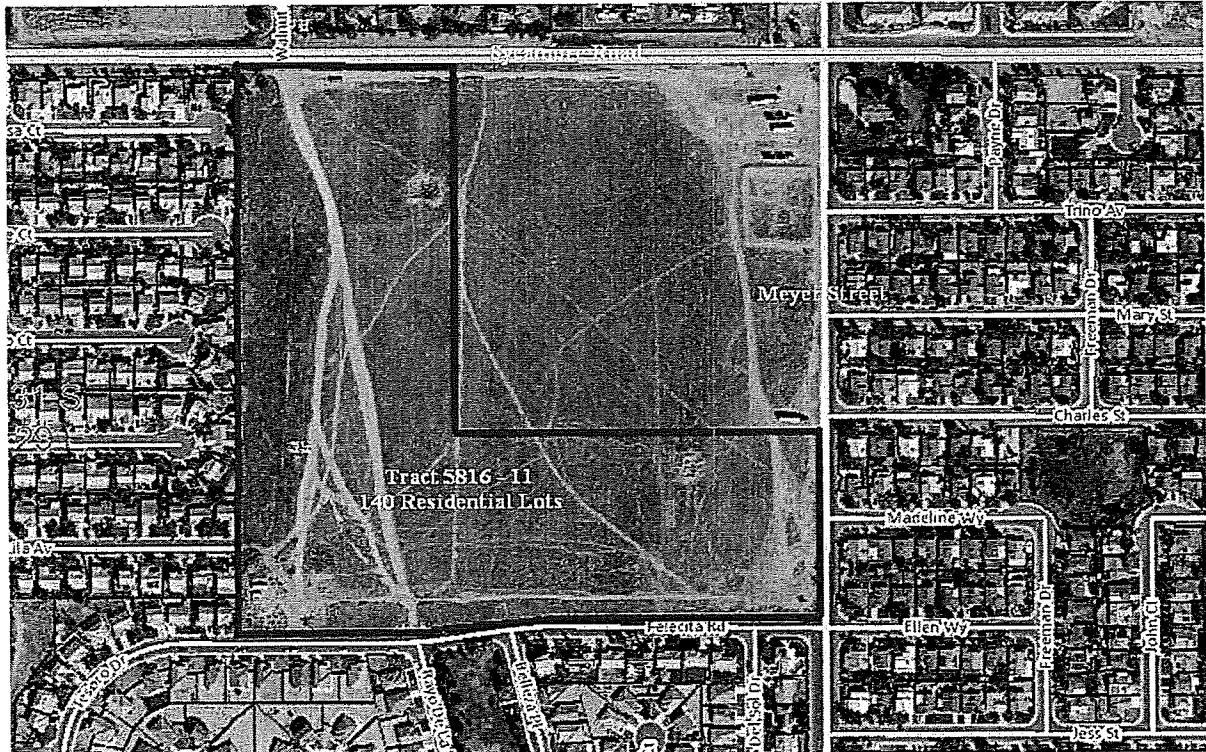


Figure 1: Vicinity Map

II. Demand

The proposed residential development is on approximately 25.5 gross acres and consists of one hundred forty (140) single family residential lots. A peak hour municipal demand of 2.0 gpm per lot has been estimated for this development which equates to 280 gpm (2.0 gpm/lot x 140 lots). It is estimated that the development will add an additional municipal demand of approximately 280 gpm on the system

The fire flow requirement for this development is 1,000 gpm for 1 hour in accordance with the Arvin Community Services District Standards.

III. Infrastructure

The development has an existing water main adjacent to it at the southerly boundary of the development along Felecita Road. Three connections to this existing pipeline in Felecita Road have been modeled and 8-inch piping routed throughout the development. In addition there is an existing water main adjacent to the westerly boundary on La Lila Avenue and a connection has been modeled to this pipeline and it is extended east into the proposed development. Eight-inch piping has been modeled throughout the development and there is a fifth connection to the existing distribution system with a connection at Sycamore Road as well. See the attached site plan.

IV. Hydraulic Analysis

The system was modeled with a peak hour municipal demand of 8,270 gpm and the upcoming improvements to the system. The total system capacity including Well No.'s 12, 13, 14, 15, 16, & 17 is approximately 6,000 gpm. Storage Tank Facility #1 and #2 are capable of providing an additional 3,700 gpm. The peak hour system demand results in a system pressure range of 31 psig to 95 psig. The higher pressures are in the southerly portion of the system. The 31 psig pressures are experienced in a private 4" line along Buena Vista Road. Minimum pressures of 31 psig to 41 psig are experienced in the Edmundson Acres area.

The proposed residential development was modeled as noted in Section III herein. The steady state pressure in the area of the proposed development is approximately 85 psig, see Exhibit A. The system was modeled under two-thirds peak hour demand plus a fire flow of 1,000 gpm at the development. The residual fire flow pressure is approximately 79 psig, see Exhibit B.

V. Conclusions

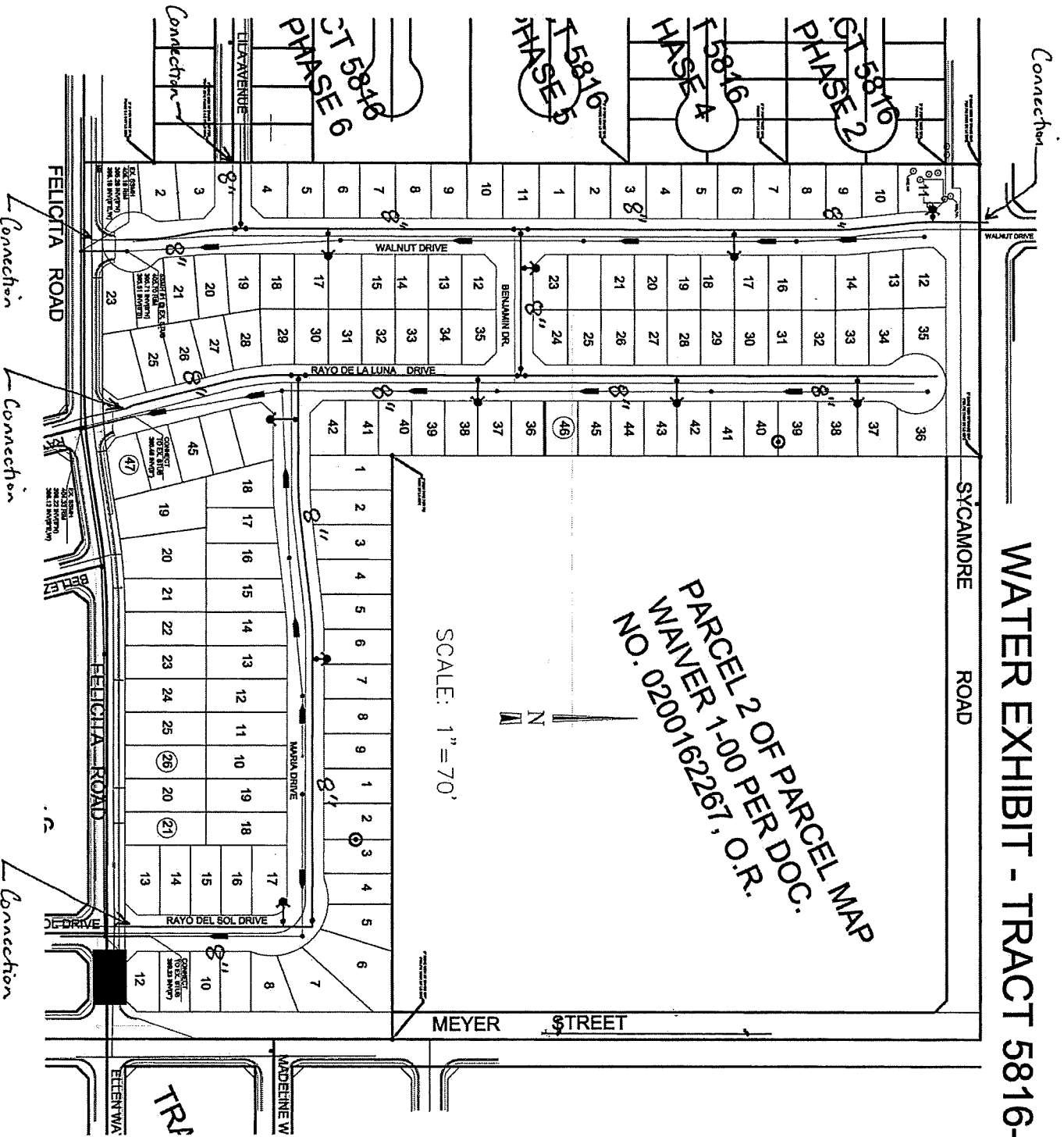
The system can provide approximately 280 gpm for the proposed development. It is recommended that a "will-serve" be issued to this development.

In addition, once the system improvements have been completed, i.e. Arsenic Mitigation Project Phase II and the EPA Replacement – Well #12, the system pressures and capacities will need to be monitored. If the system experiences lower pressures in the north than expected, then it will be necessary to install a 12-inch main line along the westerly side of Comanche Drive from Sycamore Road to Bear Mountain Blvd.

WATER EXHIBIT - TRACT 5816-11

PARCEL 2 OF PARCEL MAP
WAIVER 1-00 PER DOC.
NO. 0200162267, O.R.

SCALE: 1" = 70'



Site Plan

ARVIN COMMUNITY SERVICES DISTRICT

EXHIBIT A
HYDRAULIC ANALYSIS
PEAK HOUR DEMAND = 8,270 GPM

Peak Hr Municipal Demand

FlexTable: Junction Table

ID	Label	Elevation (ft)	Zone	Demand (gpm)	Hydraulic Grade (ft)	Pressure (psi)
2262	J-909	415.0	<None>	25.88	612.3	85.4
2260	J-908	413.0	<None>	25.88	612.3	86.2
2257	J-907	412.5	<None>	25.88	612.2	86.4
2266	J-911	412.0	<None>	25.88	612.5	86.7
2264	J-910	412.0	<None>	25.88	612.5	86.7
2253	J-906	410.8	<None>	25.88	612.6	87.3
1497	J-666	410.0	<None>	5.63	612.5	87.6
1495	J-665	410.0	<None>	5.63	612.6	87.6
1427	J-632	410.0	<None>	5.63	612.6	87.7
1493	J-664	410.0	<None>	5.63	612.7	87.7
1491	J-663	410.0	<None>	5.63	612.8	87.7
1489	J-662	410.0	<None>	5.63	612.8	87.7
1487	J-661	410.0	<None>	5.63	612.8	87.7
1485	J-660	410.0	<None>	5.63	612.8	87.7
1483	J-659	410.0	<None>	5.63	612.8	87.8
1481	J-658	410.0	<None>	5.63	612.8	87.8

Exhibit A

ARVIN COMMUNITY SERVICES DISTRICT

EXHIBIT B
HYDRAULIC ANALYSIS
FIRE FLOW = 1,000 GPM

3/3 Plc Hr plus 1,000 gpm Fire Flow

FlexTable: Junction Table

ID	Label	Elevation (ft)	Zone	Demand (gpm)	Hydraulic Grade (ft)	Pressure (psi)
2262	J-909	415.0	<None>	1,142.90	598.0	79.2
2260	J-908	413.0	<None>	20.65	612.0	86.1
2257	J-907	412.5	<None>	20.65	613.8	87.1
2264	J-910	412.0	<None>	20.65	614.5	87.6
2266	J-911	412.0	<None>	20.65	615.4	88.0
2253	J-906	410.8	<None>	20.65	615.4	88.5
1427	J-632	410.0	<None>	4.49	615.4	88.9
1497	J-666	410.0	<None>	4.49	615.8	89.0
1495	J-665	410.0	<None>	4.49	615.8	89.0
1493	J-664	410.0	<None>	4.49	615.8	89.1
1485	J-660	410.0	<None>	4.49	615.8	89.1
1487	J-661	410.0	<None>	4.49	615.8	89.1
1491	J-663	410.0	<None>	4.49	615.8	89.1
1489	J-662	410.0	<None>	4.49	615.8	89.1
1483	J-659	410.0	<None>	4.49	615.8	89.1
1481	J-658	410.0	<None>	4.49	615.9	89.1

Exhibit B

ARVIN COMMUNITY SERVICES DISTRICT

**BASIC FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION**

JUNE 30, 2018

(With Independent Auditor's Report Thereon)

**Bill R. Walker
Certified Public Accountant**

ARVIN COMMUNITY SERVICES DISTRICT
OF KERN COUNTY

ARVIN , CALIFORNIA

JUNE 30, 2018

BOARD of DIRECTORS

<u>NAME</u>	<u>OFFICE</u>	<u>EXPIRATION of TERM</u>
Jude A. Urueta	President	December 2018
Rafael Gallardo	Vice President	December 2018
Cesar Moreno	Director	December 2018
Maria Alvarez	Director	December 2020
Robert P. Rodriguez	Director	December 2020

OFFICERS / PERSONNEL

Raul Barraza	General Manager, Secretary - Treasurer
Ana Mendiola	Clerk II
Juanita Lopez	Accounting Supervisor
Alexis Gaona	Top Chief Operator
Joe Rodriguez	Utility Operator II
Raul L. Palomino, Jr.	Utility Operator I
Steven Lopez	Utility Operator I
Jessie Chavez, Jr.	Operator in Training
Water Consumption:	100,216,850 Cubic Feet
Number of Accounts:	4106

**ARVIN COMMUNITY SERVICES DISTRICT
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JUNE 30, 2018**

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BILL R. WALKER
Certified Public Accountant

Independent Auditor's Report

Board of Directors
Arvin Community Services District
Arvin, California

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Arvin Community Services District, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Arvin Community Services District, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

1805 Spring Grove Lane, Bakersfield, California 93311-1630
Tel. 661-428-2919, Fax 661-369-7618, billwalkercpa@gmail.com

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Arvin Community Services District's basic financial statements. The schedule of operating expenses is presented for purpose of additional analysis and is not a required part of the basic financial statements.

The schedule of operating expenses is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the schedule of operating expenses is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated February 5, 2019, on my consideration of the District's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Arvin Community Services District's internal control over financial reporting and compliance.

Bill R. Walker

Bill R. Walker
Certified Public Accountant

Bakersfield, California
February 5, 2019

MANAGEMENT DISCUSSION AND ANALYSIS

ARVIN COMMUNITY SERVICES DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
JUNE 30, 2018

As management of the Arvin Community Services District (the District), we offer readers of the District's basic financial statements this narrative overview and analysis of the District's financial performance during the year ending June 30, 2018. Please read it in conjunction with the District's financial statements, which follow in this section.

Financial Highlights

The District's total net position increased \$ 455,856 or 3.9% over the course of the year's operations. This increase was primarily related to capital assets increasing .5%, current assets increasing \$1,011,215 or 46%, and water sales revenue increasing \$538,535 or 27.2% for the fiscal year ended June 30, 2018.

The District's total operational revenue increased \$535,788 or 25.2% during the year ended June 30, 2018. The components of the increase are as follows:

Increase in business and commercial water sales	\$ 94,270
Increase in residential water sales	444,264
Increase in residential water services	28,333
(Decrease) in connection fees	<u>(31,079)</u>
Increase in total operational revenue	<u>\$ 535,788</u>

The District's operating expenses increased \$147,230 or 5.5% during the fiscal year ended June 30, 2018.

The District's capital assets, before accumulated depreciation increased \$656,282 or 4.9% during the fiscal year ended June 30, 2018 as a result of operational fixed assets.

ARVIN COMMUNITY SERVICES DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
JUNE 30, 2018

Overview of the Financial Statements

This annual report includes this management's discussion and analysis report, the independent auditor's report, the financial statements of the District and selected additional information. The financial statements also include notes that explain in more detail some of the information in the financial statements.

Required Financial Statements

The financial statements of the District report information of the District using accounting methods like those used by private sector companies. These statements offer short and long term financial information about its activities. The Statement of Net Position includes all of District's assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to District creditors (liabilities). It also provides the basis for evaluating the capital structure of the District and for assessing the liquidity and financial flexibility of the District.

All the current year's revenues and expenses are accounted for in the Statement of Revenues and Expenses, and Changes in Net Position. These statements measure the success of the District's operations over the past year and can be used to determine whether the District has successfully recovered all of its costs through its contract revenue and contributions - other districts and other charges, as well as its profitability and credit worthiness.

The final required financial statement is the Statement of Cash Flows. This statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and financing activities and provides answers to such questions as where did cash come from, what was cash used for, and what was the change in the cash balance during the reporting period.

Financial Analysis of the District

One of the most important questions asked about the District's finances is, "Is the District as a whole better off or worse off because of the year's activities?" The Statement of Net Position, and the Statements of Revenues and Expenses, and Changes in Net Position report information about the District's activities in a way that will help answer this question. These three statements report the net position of the District and the changes in them. One can think of the District's net position, as one indicator of whether its financial health is improving or deteriorating. However, one will need to consider other non-financial factors such as changes in economic conditions, population growth, and new or changed government legislation.

ARVIN COMMUNITY SERVICES DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
JUNE 30, 2018

Net Position

To begin our analysis, a summary of the District's Statements of Net Position is presented in Table A-1

Table A - 1
Condensed Statements of Net Position
June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Current Assets	\$ 3,211,190	\$ 2,199,975	\$ 1,011,215	46.0%
Capital Assets	9,747,786	9,545,168	202,618	2.1%
Other Assets	<u>11,106</u>	<u>12,876</u>	<u>(1,770)</u>	-13.7%
Total Assets	<u>\$ 12,970,082</u>	<u>\$ 11,758,019</u>	<u>\$ 1,212,063</u>	<u>10.3%</u>
Current Liabilities	\$ 147,249	\$ 119,849	\$ 27,400	22.9%
Long- Term Debt	728,807	-	728,807	NA
Other Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>876,056</u>	<u>119,849</u>	<u>756,207</u>	<u>631.0%</u>
Unrestricted Net Position	3,075,047	2,093,002	982,045	46.9%
Invested in Capital Assets, net of Related Debt	<u>9,018,979</u>	<u>9,545,168</u>	<u>(526,189)</u>	-5.5%
Total Equity	<u>12,094,026</u>	<u>11,638,170</u>	<u>455,856</u>	<u>3.9%</u>
Total Liabilities and Equity	<u>\$ 12,970,082</u>	<u>\$ 11,758,019</u>	<u>\$ 1,212,063</u>	<u>10.3%</u>

As can be seen from the table above, total assets increased \$1,212,063 to \$12,970,082 at June 30, 2018 up from \$11,758,019 at June 30, 2017. The increase in total assets of the District was composed of three factors: current assets increased \$1,011,215, capital assets net of depreciation increased \$202,618, and other assets decreased \$1,770.

ARVIN COMMUNITY SERVICES DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
JUNE 30, 2018

Table A-2 Condensed Statements of Revenues and Expenses and
Changes in Net Position
Year Ended June 30, 2018 and 2017

	2018	2017	Dollar Change	Percentage Change
REVENUE				
Operating Revenues	\$ 2,658,858	\$ 2,123,070	\$ 535,788	25.2%
Non-operating Revenues	13,099	32,311	(19,212)	-59.5%
Total Revenues	<u>2,671,957</u>	<u>2,155,381</u>	<u>516,576</u>	24.0%
EXPENSES				
Operating Expenses	2,811,572	2,664,342	147,230	5.5%
Non-operating Expenses	1,894	1,427	467	32.7%
Total Expenses	<u>2,813,466</u>	<u>2,665,769</u>	<u>147,697</u>	5.5%
(LOSS) BEFORE CONTRIBUTIONS	(141,509)	(510,388)	368,879	72.3%
CONTRIBUTIONS				
Capital contributions, including Grants	597,365	710,910	(113,545)	-16.0%
CHANGE IN NET POSITION	455,856	200,522	255,334	127.3%
NET POSITION, BEGINNING OF YEAR	<u>11,638,169</u>	<u>11,437,647</u>	<u>200,522</u>	1.8%
NET POSITION, END OF YEAR	<u>\$ 12,094,025</u>	<u>\$ 11,638,169</u>	<u>\$ 455,856</u>	3.9%

The District's operating revenues increased \$535,788 to \$2,658,858 during the year ended June 30, 2018 from \$2,123,070 during the year ended June 30, 2017. The District's non-operating revenues decreased \$19,212 to \$13,099 during the year ended June 30, 2018 from \$32,311 during the year ended June 30, 2017.

The District's operating expenses increased \$147,230 to \$2,811,572 during the year ended June 30, 2018 from \$2,664,342 during the year ended June 30, 2017.

The District's non-operating expenses increased \$467 to \$1,894 during the year ended June 30, 2018 from \$1,427 during the year ended June 30, 2017.

The District's capital contributions, including Grants, decreased \$113,545 to \$597,365 during the year ended June 30, 2018 from \$710,910 during the year ended June 30, 2017.

ARVIN COMMUNITY SERVICES DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
JUNE 30, 2018

Table A-3
Schedule of Capital Assets
Year Ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>	<u>Dollar Change</u>	<u>Percentage Change</u>
<i><u>Capital Assets Being Depreciated</u></i>				
Transmission and Distribution Facilities	\$ 3,480,503	\$ 3,480,503	\$ -	0.0%
Source of Supply	7,743,003	7,685,003	58,000	0.8%
Pumping Plant	436,071	436,071	-	0.0%
General Plant	<u>1,281,284</u>	<u>1,270,670</u>	<u>10,614</u>	<u>0.8%</u>
Total Capital Assets Being Depreciated	12,940,861	12,872,247	68,614	10.70%
Less, Accumulated Depreciation	<u>(4,329,751)</u>	<u>(3,876,087)</u>	<u>(453,664)</u>	<u>8.6%</u>
Depreciable Assets, Net of Accumulated Depreciation	<u>\$ 8,611,110</u>	<u>\$ 8,996,160</u>	<u>\$ (385,050)</u>	<u>-4.3%</u>
<i><u>Capital Assets Not Being Depreciated</u></i>				
Land	163,671	163,671	-	-
Construction in Progress	<u>973,005</u>	<u>385,337</u>	<u>587,668</u>	<u>152.5%</u>
Total Capital Assets not Being Depreciated	<u>1,136,676</u>	<u>549,008</u>	<u>587,668</u>	<u>107.0%</u>
Total Capital Assets , Net of Accumulated Depreciation	<u>\$ 9,747,786</u>	<u>\$ 9,545,168</u>	<u>\$ 202,617</u>	<u>2.1%</u>

ARVIN COMMUNITY SERVICES DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
JUNE 30, 2018

Budgetary Comparison

The following table is a comparison of the Board approved budget for 2018 against actual.

*Table A-4
Budget vs Actual Comparison
For the Year Ended June 30, 2018*

	<u>Actual</u>	<u>Budget</u>	<u>Change</u>	<u>Percentage Change</u>
Operating revenues:				
Water sales and services	\$ 2,670,869	\$ 2,261,289	\$ 409,580	18.1%
Other operating revenues	<u>(12,011)</u>	<u>30,000</u>	<u>(42,011)</u>	-140.0%
Total operating revenues	<u>2,658,858</u>	<u>2,291,289</u>	<u>367,569</u>	16.0%
Operating expenses:				
Source of supply	7,452	16,000	8,548	53.4%
Pumping expense	596,337	670,000	73,663	11.0%
Transmission and distribution	1,255,283	880,258	(375,025)	-42.6%
Customer accounting			-	
Administrative and general	487,575	368,458	(119,117)	-32.3%
Depreciation and amortization	<u>464,925</u>	<u>214,300</u>	<u>(250,625)</u>	-117.0%
Total operating expenses	<u>2,811,572</u>	<u>2,149,016</u>	<u>(662,556)</u>	-30.8%
Non-operating revenue (expenses)	<u>11,205</u>	<u>(54,500)</u>	<u>65,705</u>	-120.6%
(Loss) before contributions	(141,509)	87,773	(229,282)	-261.2%
Capital contributions	<u>597,365</u>	<u>1,907,722</u>	<u>(1,310,357)</u>	0%
Change in net position	<u>\$ 455,856</u>	<u>\$ 1,995,495</u>	<u>\$ (1,539,639)</u>	

Total operating revenue was above budgeted revenues due to increased metered water sales. Total operating expenses were above budgeted expenses by \$662,556 due to higher than budgeted source of administrative and general, transmission and distribution expense, and depreciation expense. Projected capital contributions were less than actual contributions by \$1,310,357.

ARVIN COMMUNITY SERVICES DISTRICT
MANAGEMENT DISCUSSION AND ANALYSIS
JUNE 30, 2018

Economic Factors and Next Year's Budget and Rates

New water rates approved on January 17, 2017, will result in a 15% increase each year for the next five years. The need for this increase was primarily based on the loan the district will be applying for from the state. This loan will be used to pay for the Arsenic Mitigation Plan Phase 2 which encompasses the construction of three new wells.

The budget for fiscal year 2019, and future years as indicated, will include capital improvements of:

- 1.) Arsenic Mitigation Plan - \$8,100,000; \$2,700,000 for the construction of three (3) additional wells.
- 2.) Water Meter Replacement Program - \$175,000 proposed per year, for the next ten (10) years to replace leaking and inaccurate residential water meters.
- 3.) Valve Exercising Program and Valve Replacement - \$85,000 proposed per year, for the next five (5) years for annual valve replacement.
- 4.) City Well Number 1 - The EPA has proposed to replace Well No. 1 on a comparable basis to eliminate the possibility of contamination to the District's drinking water from the Brown & Bryant site. Well No. 1 is within 1,000 feet of the cleanup site. The District will have to pay for well site testing and planning which will be about \$150,000 - \$200,000.

Contacting District Management

This financial report is designed to provide our customers and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District at 309 Campus Drive, Arvin, California 93203.

BASIC FINANCIAL STATEMENTS

ARVIN COMMUNITY SERVICES DISTRICT

**PROPRIETARY FUND TYPE - ENTERPRISE FUND
STATEMENT OF NET POSITION
YEAR ENDED JUNE 30, 2018**

ASSETS

Current assets	
Cash and cash equivalents	\$ 2,760,592
Receivables	397,170
Prepaid expenses	33,240
Inventory	<u>20,188</u>
Total current assets	<u>3,211,190</u>
Non-current assets	
Depreciable fixed assets, net of accumulated depreciation	8,611,110
Non-depreciable fixed assets	1,136,676
Special assessment receivable	<u>11,106</u>
Total non-current assets	<u>9,758,892</u>
Total Assets	<u><u>12,970,082</u></u>

LIABILITIES

Current liabilities	
Accrued liabilities	101,520
Customer deposits	45,729
Note payable, due in one year	<u>-</u>
Total current liabilities	<u>147,249</u>
Non-current liabilities	
Long-term debt, net of current portion	<u>728,807</u>
Total long-term liabilities	<u>728,807</u>
Total Liabilities	<u>876,056</u>

NET POSITION

Total fixed assets	9,018,979
Unrestricted	<u>3,075,047</u>
Total Net Position	<u>12,094,026</u>
Total Liabilities and Net Position	<u><u>\$ 12,970,082</u></u>

The accompanying notes are an integral part of these financial statements

ARVIN COMMUNITY SERVICES DISTRICT

**PROPRIETARY FUND TYPE - ENTERPRISE FUND
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
YEAR ENDED JUNE 30, 2018**

OPERATING REVENUE

Water sales	\$ 2,515,851
Fees and permits	<u>143,007</u>
Total operating revenue	<u>2,658,858</u>

OPERATING EXPENSES

Source of supply	7,452
Pumping	596,337
Transmission and distribution	1,255,283
Administration and general	487,575
Depreciation	<u>464,925</u>
Total operating expenses	<u>2,811,572</u>

OPERATING (LOSS) (152,714)

NON-OPERATING REVENUE / (EXPENSES)

Interest income	8,205
Interest expense	(1,894)
Gain on disposition of assets	2,380
Other income	<u>2,514</u>
Total non-operating revenue (expenses)	<u>11,205</u>

(LOSS) BEFORE CONTRIBUTIONS (141,509)

Capital Contributions	
Developer fees	598,000
Federal grant support	-
State grant support (reimbursement)	<u>(635)</u>
Total capital contributions	<u>597,365</u>

CHANGE IN NET POSITION 455,856

NET POSITION - BEGINNING OF YEAR 11,638,170

NET POSITION - END OF YEAR \$ 12,094,026

The accompanying notes are an integral part of these financial statements

ARVIN COMMUNITY SERVICES DISTRICT

**PROPRIETARY FUND TYPE - ENTERPRISE FUND
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2018**

Cash flows from operating activities

Cash receipts from customers	\$ 3,616,863
Cash payments to employers for salaries and benefits'	(477,708)
Cash payments to suppliers for goods and services	<u>(2,612,412)</u>
Net cash provided by operating activities	<u>526,743</u>

Cash flows from capital and related financing

Receipt of state grant	48,397
Receipt of federal grant	-
Receipt of developer fees	598,000
Purchase of capital assets	(79,875)
Proceeds from sale of assets	2,380
Non-operating revenue	2,514
Principal paid on reduction of long-term debt	-
Interest paid on reduction of long-term debt	<u>(2,066)</u>
Net cash provided by capital and related financing	<u>569,350</u>

Cash flows from investing activities

Interest received	<u>8,205</u>
Net cash provided by investing activities	<u>8,205</u>

NET INCREASE IN CASH AND CASH EQUIVALENTS 1,104,298

CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR 1,656,294

CASH AND CASH EQUIVALENTS AT END OF YEAR \$ 2,760,592

Reconciliation of operating (loss) to cash provided by operating activities:	
Operating (loss)	\$ (152,714)
Depreciation	464,925
(Increase) Decrease in:	
Customer receivable	196,009
Prepaid expense	(7,183)
Increase (Decrease) in:	1,155
Accounts payable	(10,986)
Compensated absences	8,658
Customer deposits	<u>26,879</u>
Net cash provided by operating activities	<u>\$ 526,743</u>

The accompanying notes are an integral part of these financial statements

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

Note 1 - Summary of Significant Accounting Policies

1-A. Financial Reporting Entity

The Arvin Community Services District (District) was formed on November 20, 1956 to provide municipal water service for the residents of the Arvin area. Arvin became an incorporated city in 1962 but did not assume the responsibility for water service. The District provides municipal water service to approximately 4,106 customers in the City of Arvin and surrounding county area. The district is governed by an elected five member Board of Directors.

1-B. Basis of Presentation

Fund Financial Statements - The fund financial statements provide information about the District's funds, including its fiduciary funds.

Proprietary fund types are used to account for activities that are more business-like than government-like in nature. Business-type activities include those for which a fee is charged to external users, normally on a full cost-recovery basis. Proprietary funds are generally intended to be self-supporting.

Enterprise Fund-The District accounts for its activity using an enterprise fund, which is on the accrual basis. Capital assets and long-term debt (including all long-term debt obligations such as vacation pay and capital leases) are recorded in the fund. All revenues and expenses (rather than expenditures) are recorded, regardless of when they are received or paid. Depreciation of capital assets is recorded.

Fiduciary fund types are used to account for assets held by the District in a trustee capacity for others that cannot be used to support the District's own programs.

Retiree Benefit Fund - This fund exists to account separately for amounts held in trust for the District's Money Purchase Plan. The District contributes to the Fund through an agreement with management - 7% of the manager's salary.

1-C. Basis of Accounting

The proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus. The proprietary and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Net Position should be reported as restricted when constraints placed on net position use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies - continued

1-C. Basis of Accounting - continued

Operating Revenues and Expenses - Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities. Operating expenses result from transactions directly associated with the fund's principal services.

1 - D. - Assets, Liabilities, and Net Position

Cash and cash equivalents

For purposes of the statement of cash flows , cash and cash equivalents are considered to be all highly liquid investments (including restricted assets) which are readily convertible into cash within ninety days of purchase.

Inventories

Inventories consist of residential water meters, pipes, and fittings. Inventory is valued at average cost based on a first-in, first-out (FIFO) inventory method.

Capital Assets

Capital assets are valued at cost when constructed or purchased. The District maintains a capitalization threshold of \$500. The cost of normal maintenance and repairs that do not add to the value of assets or materially extend asset lives, are not capitalized. Depreciation of capital assets placed in service is computed using the straight-line method over the useful lives of the capitalized assets and is reported as an operating expense. Capital projects are depreciated when the asset is placed in service. The ranges of estimated useful lives of capital assets are as follows:

<u>Asset Class</u>	<u>Estimated Useful Life</u>
Buildings	39 years
Improvements	20-40 years
Equipment	5-10 years

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies - continued

1 - D. Assets, Liabilities, and Net Position - continued

Customer Deposits

The District requires its customers to make a deposit before water services are provided. Deposits are also required to reopen an account after it is delinquent and closed. At June 30, 2018, customer deposits totaled \$45,729. The balance is reflected in the billing system, in which the District is required to maintain a cash balance equal to the amount of deposits on hand.

Compensated Absences

Employees of the District are entitled to paid vacation and sick leave, depending on job classification, length of service and other factors.

Net Position

The District utilizes a net position presentation in accordance with GASB Statement 34, Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments as amended by GASB 63. Net position is categorized as invested in capital assets, net of related debt, restricted components of net position and unrestricted components of net position. These categories are defined as follows:

Invested in capital assets, net of related debt - The component of net position consists of capital assets, including restricted assets, net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.

Restricted components of net position - This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources (if any) related to restricted assets, if the asset results from a resource flow that also results in the recognition of a liability will be liquidated with the restricted assets reported.

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies - continued

1 - D. Assets, Liabilities, and Net Position - continued

Net Position - continued

Unrestricted components of net position - This component of net position is the net amount of assets, deferred outflows of resources, liabilities (if any), and deferred inflows of resources (if any), that are not included in the determination of net investment in capital assets or the restricted component of net position.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the District to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Concentration of Credit Risk

Credit has and will be extended in the form of accounts receivable and service connection fees receivable to landowners and water users who are located primarily in the District's service area.

Fund Accounting

The District utilizes accounting for enterprise entities that account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the cost (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Subsequent Events

In preparing these financial statements, the District has evaluated events and transactions for potential recognition or disclosure through February 5, 2019, the date the financial statements were available to be issued. There are no subsequent events considered material by management that would require disclosure in the financial statements.

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 1 - Summary of Significant Accounting Policies - continued

1 - E. - New Accounting Pronouncements

In August 2018 the GASB issued **Statement No. 90, Majority Equity Interests - An Amendment of GASB Statements No. 14 and 61**. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component interests.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

In June 2018 the GASB issued **Statement No. 89, Accounting for Interest Cost Incurred Before the End of a Construction Period**. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

In April 2018 the GASB issued **Statement No. 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements**. The primary objective of this Statement is to improve the information that is disclosed in notes to government financial statements related to debt, Direct Borrowings and Direct Placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

NOTE 2 - DEPOSITS AND INVESTMENTS

2 - A. Summary of Deposits and Investments

Cash and investments at June 30, 2018 are classified in the accompanying financial statements as follows:

	<u>Enterprise Fund</u>
Deposits:	
Cash on hand	\$ 1,503
Deposits in financial institutions	2,170,484
Cash in County Pooled Investment Fund	588,605
Cash Investments:	<u>-</u>
Total Cash/Investments and Cash Equivalents	<u>\$ 2,760,592</u>

2 - B. Policies and Practices

The California Government Code requires California banks and savings and loan associations to secure the District's cash deposits by pledging securities as collateral. The Government Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor.

The fair value of pledged securities must equal at least 110 percent of the District's cash deposits. California law also allows institution to secure District deposits by pledging first trust deed mortgage notes having a value of 150 percent of the District's total cash deposits. The District may waive collateral requirements for cash deposits that are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation. The District, however, has not waived the collateralization requirements.

Investment in County Treasury - The District maintains cash balances with the Kern County Treasurer in an investment pool. The pool is non-SEC registered, but is invested in accordance with California State Government Code. The Kern County Treasury Investment Oversight Committee oversees activity in the pool for compliance to policy and code requirements.

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

2-C. General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest District funds deposited with the County Treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table below identifies examples of the investment types permitted in the investment policy.

Authorized Investment Type	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Bonds	5 years	None	None
U. S. Treasury Obligations	5 years	None	None
State Obligations - CA and other	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U. S. Agency Securities	5 years	None	None
Banker's Acceptances	180 days		None
			A-1: if the issuer has issued log-term debt it must be rated "A" without regard to modifiers
Commercial Paper - Select Agencies	270 days	25% of the Agency's Money	
			A-1: if the issuer has issued log-term debt it must be rated "A" without regard to modifiers
Commercial Paper - Other Agencies	270 days	40% of the Agency's Money	
Negotiable Certificates of Deposit	5 years		None
CD Placement Service	5 years		None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20% of the value of the portfolio	None
Medium Term Notes	5years		"A" Rating
Mutual Funds & Money Market Funds	N/A		Multiple
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass - Through Securities	5 years		"AA" Rating
Bank/Time Deposits	5 years	None	None
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	None
Local Agency Investment (LAIF)	N/A	None	None
Voluntary Investment Program Fund	N/A	None	None

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 2 - Cash Deposits and Investments - continued

2 - D. Disclosures Related to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. All Agency investments are considered short-term investments with maturities of 12 months or less.

2 - E. Disclosures Related to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District is required to disclose the rating for all investments. Cash invested in the local Agency Investment Fund (LAIF) and the Kern County Treasury are considered "exempt from disclosure" under GASB Number 40. The investments held in cash with fiscal agent are federal treasury obligations and rated AAA at June 30, 2018.

2 - F. Specific Identification

Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuation is provided by the following schedule that shows the distribution of the District's investments by maturity:

<u>Investment Type</u>	<u>S & P Rating</u>	<u>Maturity Days</u>	<u>Reported Value</u>	<u>Fair Market Value</u>
Kern County Treasury Pool	NA	384	<u>\$ 588,605</u>	<u>\$ 588,605</u>
Mutual Funds, Corporate debt and Equity instruments	NA	NA	<u>\$ -</u>	<u>\$ -</u>

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 2 - Cash Deposits and Investments - continued

2 - G. Custodial Credit Risk - Deposits

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits. The California Government Code requires that a financial institution secure deposits made by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the amount deposited by the public agencies.

GASB Statement Number 40 require that the following disclosure be made with respect to custodial credit risks relating to deposits and investments: none of the District's deposits with financial institutions in excess of federal depository insurance limits were held in uncollateralized accounts.

California law allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

As of June 30, 2018, the District's bank balance of \$500,000 (including the certificates of deposit) were insured, but \$574,076 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the name of the District.

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 3 - Receivables

Receivables at June 30, 2018, consist of customer receivables, intergovernmental grants, and other local sources. With the exception of the Restitution - Kern County Probation Department, all receivables are considered collectible in full.

	<u>Enterprise Fund</u>
Ratepayers' accounts receivable	\$ 348,734
Due from State of California - Proposition 84	48,397
Federal grant receivable	-
Restitution - Kern County Probation Department	27,293
Allowance for doubtful collection	<u>(27,293)</u>
Total Accounts Receivable	<u>397,131</u>
AR Clearing MOM	<u>39</u>
Total Receivables	<u><u>\$ 397,170</u></u>

Note 4 - Property, Plant and Equipment

	Balances June 30, 2017	Additions	Disposals	Balances June 30, 2018
<u>Capital Assets Being Depreciated</u>				
Buildings	\$ 444,328			\$ 444,328
General Plant	826,342	21,875	11,261	836,956
Transmission and Distribution Facilities	3,480,503			3,480,503
Source of Supply	7,685,003	58,000		7,743,003
Pumping Plant	436,071			436,071
Total Capital Assets Being Depreciated	12,872,247	79,875	11,261	12,940,861
Total Accumulated Depreciation	<u>(3,876,087)</u>	<u>(464,925)</u>	11,261	<u>(4,329,751)</u>
Depreciable Assets, Net of Accumulated Depreciation	<u>8,996,160</u>	<u>(385,050)</u>	-	<u>8,611,110</u>
<u>Capital Assets Not Being Depreciated</u>				
Land	163,671	-	-	163,671
Construction in Progress	385,337	587,668		973,005
Total Capital Assets not Being Depreciated	<u>549,008</u>	<u>587,668</u>	-	<u>1,136,676</u>
Total Capital Assets, Net of Accumulated Depreciation	<u><u>\$ 9,545,168</u></u>	<u><u>\$ 202,618</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 9,747,786</u></u>

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 5 - Accrued Liabilities

Accrued liabilities at June 30, 2018 are as follows:

	<u>Enterprise Fund</u>
Accounts payable	\$ 61,591
Payroll and payroll related	13,257
Interest payable	-
Sick leave	12,699
Vacation	12,370
Credit cards	1,603
	<hr/>
Total accrued liabilities	<u>\$ 101,520</u>

Note 6 - LONG-TERM DEBT

Note Payable State of California - State Water Resources
Control Board Drinking Water State Revolving Fund
Payment Schedule - Project Number 1510001 - 004P
Agreement Number D1702012

Arvin Community Services District entered into a Agreement with the California State Water Resources Control Board on July 31, 2017 to provide a Planning Loan as a part of the Arsenic Mitigation Project - Phase II Test Wells & Project Design Program. The planning funded by this agreement is related to the possible construction / implementation project known as the Arsenic Mitigation - Phase II Test Wells and Design. This planning project will identify adequate test well locations, and evaluate water quality to ensure that no treatment would be required. The receipt of funding on this Agreement is not a commitment to and does not obligate the State Water Board to provide funding for any eventual construction/implementation project.

Amount of funding as per the Agreement is \$941,000. The eligible start date is February 1, 2017 and the work completion date is September 30, 2018. The District agrees to repay all Planning Funds commencing July 1, 2019 at an interest rate of one point seven % (1.7%) per annum. During the year ended June 30, 2018 the District received \$728,807 in funding under the Agreement and paid \$1,894.88 in interest.

\$ 728,807

ARVIN COMMUNITY SERVICES DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended June 30, 2018

Note 7 - EMPLOYEE RETIREMENT SYSTEMS

On January 11, 1988 the Board of Directors approved the establishment of a defined contribution pension plan (Money Purchase Plan) for the District's employees. This plan is presently administered by John Hancock on behalf of management. The contribution rate of the Money Purchase Plan is 7 percent of management's annual salary.

In 2003 non-management employees joined Labor Union Local Number 220. The District has paid into the local union's non-management employee's retirement fund since 2004. The non-management employee's retirement plan is currently administered by the Construction Laborers' Trust. The District's contribution rate is \$1.40 per hour for all eligible employees, including the general manager.

Contributions to retirement plans total \$29,481 for the year ended June 30, 2018.

Note 8 - CONTINGENCIES

The District is involved in various litigations arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2018.

NOTE 9 - ADVERTISING COSTS

The District expenses advertising costs as they are incurred. Advertising expenses for the year ended June 30, 2018 were \$3,550.

SUPPLEMENTARY INFORMATION

ARVIN COMMUNITY SERVICES DISTRICT

**SCHEDULE OF OPERATING COSTS
YEAR ENDED JUNE 30, 2018**

OPERATING EXPENSES	Source of Supply	Pumping	Transmission and Distribution	Administrative and General	Total
Salaries and wages	\$ -	\$ -	\$ 358,018	\$ 119,690	\$ 477,708
Benefits	-	-	23,738	5,743	29,481
Fuel	-	1,583	-	-	1,583
Supplies and services	7,452	-	505,729	346,349	859,530
Utilities	-	589,032	19,045	-	608,077
Repairs and maintenance	-	5,722	348,753	15,793	370,268
Totals	\$ 7,452	\$ 596,337	\$ 1,255,283	\$ 487,575	\$ 2,346,647

The accompanying notes are an integral part of these financial statements.

**OTHER REPORTS REQUIRED UNDER
GOVERNMENTAL AUDITING STANDARDS**

Bill R. Walker Certified Public Accountant

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Directors
Arvin Community Services
District
Bakersfield, California

I have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Arvin Community Services District (District) as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued my report thereon dated February 5, 2019.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, I do not express an opinion on the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As a part of obtaining reasonable assurance about whether Arvin Community Services District's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bill R. Walker

Bill R. Walker
Certified Public Accountant
Bakersfield, California

February 5, 2019