



MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT
November 21, 2022

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, November 21, 2022, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:03 PM

Directors Present: Gallardo, Moran, Pantoja, Reyna, Alvarez

Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake and District Engineer – Dee Jaspar. District Engineer – Curtis Skaggs. Pledge of allegiance: The Pledge was led by President Alvarez.

Agenda Item #1 Public Comment

No public comment.

Agenda Item #2.: Consent Calendar

a. Approval of Regular Meeting Minutes for November 7, 2022

b. Accounts Payable for November 7, 2022 – November 18, 2022

President Alvarez asked for corrections on minutes for November 7th, it should state Vice President Reyna led the pledge of allegiance. A motion was made by Director Moran to approve the consent calendar items 2.a, and 2.b. Motion was seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Agenda Item #3: Board to discuss and take possible action re: Reapproval of Resolution 05-2021 to continue to have board meetings held by teleconference due to ongoing State of Emergency related to COVID-19

General Manager presented the reapproval of Resolution 05-2021 so that the District can continue to have the board meetings by teleconferencing with Zoom due to the ongoing State of Emergency due to COVID-19. Legal Counsel stated the Governor's Office posted February 28, 2023 to be the last day for teleconference meetings. A motion was made by Director Gallardo and seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Agenda Item #4: Board to discuss and take possible action re: Employee Appreciation Lunch

General Manager is requesting for board approval to reward employees with an end of the year lunch at the district office. Employees completed another safe year without incidents or accidents. District will use funds from the recycled materials fund to pay for the lunch for 10 and have it capped at \$700. After a discussion and review, a motion was made to approve the end of the year employee lunch. A motion was made by Director Moran and seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Agenda Item #5: Board to Discuss and take possible action re: Rescheduling Board Meetings for the month of January 2023

General Manager informed the board of directors that because of holidays, the district would be having both January meetings on a Tuesday. After a discussion, the consensus was to reschedule the meeting set for January 2, 2023 to be moved to January 9, 2023. It would also reschedule the meeting for January 16, 2023 to January 23, 2023. A motion was made by Director Moran and seconded by Director Gallardo.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.



Agenda Item #6: Update on Franklin Street Project

District Engineer and General Manager gave an update on project status. Last tie ins to Sierra Elementary and eastbound mainline on Franklin Street were completed this morning. West Valley Construction will be completing a punch list to give full completion of project. General Manager stated it was a successful project due to the minimization of line stops conducted from an estimated (8) line stops to just (2) line stops. Interruption was minimal and the District only received (5) customer calls regarding the project.

Agenda Item #7: Third Quarter of 2022 Review of District Operations

General Manager presented Key Performance Indicator graphs demonstrating essential District operations such as water quality, water loss audit, and financials.

Agenda Item #8: Staff Comments

General Manger: Discussed how shut offs process was in full effect and all information regarding a shut off can be found online as well as if customers need assistance to pay. Happy Thanksgiving to everyone.

Legal Counsel: Happy Thanksgiving

District Engineer: Well 12 had an electrical shortage and is being looked at by BWP. Well 13 pump was pulled, and it looks like the impellers have air damage as a result of possible falling water situation. Corrections to the Urban Water Management Plan 2020 were made on a request from Department of Water Resources. Happy Thanksgiving.

Agenda Item #9: Board Member Comments:

- a. **Director Gallardo:** No comment. Happy Thanksgiving
- b. **Director Moran:** No comment. Happy Thanksgiving
- c. **Director Pantoja:** No comment. Happy Thanksgiving
- d. **Vice President Reyna:** No comment. Happy Thanksgiving
- e. **President Alvarez:** No comment. Happy Thanksgiving

Agenda Item #10: Adjournment

Motion was made by Director Moran and seconded by Director Pantoja to adjourn meeting at 6:25 p.m. AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

Submitted by:

Attest:

Raul Barraza, Jr.

Maria M. Alvarez

**Raul Barraza, Jr.
Board Secretary/General Manager**

**Maria M. Alvarez
Board President**