



## MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
August 7, 2023

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, August 7, 2023, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Reyna at 6:03 PM

Directors Present: Ojeda, Gallado, Alvarez, Reyna. Directors Absent: Pantoja

Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake; District Engineer – Curtis Skaggs.

Pledge of allegiance: The Pledge was led by President Reyna.

### **Agenda Item #1 Public Comment**

Juan Hernandez Garcia, Field Representative for Dr. Jasmeet Bains office, came to introduce himself and let us know they can try to help us in any form.

### **Agenda Item #2.: Consent Calendar**

- a) **Approval of Regular Meeting Minutes of June 19, 2023**
- b) **Approval of Special Meeting Minutes of July 6, 2023**
- c) **Approval of Regular Meeting Minutes of July 17, 2023**
- d) **Accounts Payable for July 17, 2023 – August 4, 2023**

A motion was made to approve item 2.b. by Director Gallardo and seconded by Vice President Alvarez.

AYES: Gallardo, Alvarez, Reyna ABSTAIN: Ojeda

A motion was made to approve item 2.d. by Director Gallardo and seconded by Vice President Alvarez.

AYES: Ojeda, Gallardo, Alvarez, Reyna.

Items 2.a and 2.c. were tabled for the next meeting.

### **Agenda Item #3: Board to discuss and approve Mandatory Debt Management Policy of the Arvin Community Services District**

General Manager and Legal Counsel discussed the meaning of signing the Mandatory Debt Management Policy. This would allow the District to have a Debt Management Policy, which is required by law, that would oversee the process of obtaining financing for the District Solar Project and paying back the loan. After a small discussion, a motion was made by Vice President Alvarez and seconded by Director Gallardo.

AYES: Ojeda, Gallardo, Alvarez, Reyna.

### **Agenda Item #4: Board to discuss and take action re: Resolution 23-03: A Resolution of the Board of Directors of the Arvin Community Services District approving an Installment Sale Agreement (Escrow account) and an Escrow and Account Control Agreement and authorizing certain actions in connection therewith relating to the financing of certain equipment for the District.**

General Manager and Legal Counsel presented Resolution in order to have the District authorize the General Manger to sign and manage the Escrow account affiliated with the Solar Project financing. A motion was made by Director Ojeda and seconded by Vice President Alvarez.



AYES: Ojeda, Gallardo, Alvarez, Reyna.

**Agenda Item #5: Presentation by Robert Michalik and David Bilby from Optimized Investment Partners regarding Investment Options for Arvin CSD**

General Manger presented Robert and David from Optimized Investment Partners who presented to the board of directors with a plan to help the District in making safe investments. Information was provided, but no action was taken at this time.

**Agenda Item #6: Approval to apply for the Employee Retention Tax Credit through EP Consulting**

General Manager informed the Board of Directors that he had checked with the District’s CPA to see we qualified for the Employee Retention Tax Credit, as the District continued to work and cancel all late fees during the pandemic. The District is eligible for some money and would recommend EP Consulting as they have the lowest rate at 10%. After a small discussion, a motion was made by Director Ojeda and seconded by Director Gallardo.

AYES: Ojeda, Gallardo, Alvarez, Reyna

**#7: Staff Comments**

**General Manger:** Informed the board that 61 shut-offs took place. Well 13 will be getting worked on by Bakersfield Well and Pump to perform chemical cleaning and mechanical upgrades. Well 17 went down, possible sanding issue. Will bring more information was its diagnosed.

**Legal Counsel:** No comment.

**District Engineer:** The work on Well 13 (mechanical and chemical cleaning) will be started by Bakersfield Well and Pump next week. Well 18 will be receiving emergency generator this week.

**Agenda Item #10: Board Member Comments:**

- a. **Director Gallardo:** No comment.
- b. **Director Ojeda:** No comment.
- c. **Director Pantoja:** Absent.
- d. **Vice President Alvarez:** No comments.
- e. **President Reyna:** No comments.

**Agenda Item #12: Closed Session: a. Conference with Labor Negotiators: General Manager and District Legal Counsel: Laborers International Union of North America 777 Gov’t Code 54957.6**

A motion was made to go into Closed Session at 7:11 p.m. by Director Gallardo and seconded by Vice President Alvarez.

A motion was made to go back into open session at 7:31 p.m. by Vice President Alvarez and seconded by Director Ojeda.

Report: Information was provided and by unanimous consent, direction was given.

**Agenda Item #13: Adjournment**

A motion was made by Director Gallardo and seconded by Director Ojeda to adjourn the meeting at 7:31 p.m.

AYES: Pantoja, Ojeda, Gallardo.

**Submitted by:**

**Attest:**

*Raul Barraza, Jr.*

*Aurelio Reyna*

**Raul Barraza, Jr.  
Board Secretary/General Manager**

**Aurelio Reyna  
Board President**