



## MINUTES OF THE REGULAR MEETING OF

THE BOARD OF DIRECTORS  
ARVIN COMMUNITY SERVICES DISTRICT  
December 5, 2022

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on Monday, December 5, 2022, at 6:00 p.m. at 309 Campus Dr., Arvin, CA 93203.

The meeting was called to order by President Alvarez at 6:06 PM

Directors Present: Gallardo, Moran, Pantoja, Reyna, Alvarez

Others Present: General Manager/Board Secretary – Raul Barraza, Jr.; Legal Counsel – Alan J. Peake and District Engineer – Dee Jaspar. District Engineer – Curtis Skaggs. Pledge of allegiance: The Pledge was led by President Alvarez.

### **Agenda Item #1 Public Comment**

No public comment.

### **Agenda Item #2.: Consent Calendar**

**a. Approval of Regular Meeting Minutes for November 21, 2022**

**b. Accounts Payable for November 21, 2022 – December 2, 2022**

After a review of regular meeting minutes and Accounts Payable, a motion was made by Director Moran to approve the consent calendar items 2.a, and 2.b. Motion was seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

### **Agenda Item #3: Board to discuss and take possible action re: Reapproval of Resolution 05-2021 to continue to have board meetings held by teleconference due to ongoing State of Emergency related to COVID-19**

General Manager presented the reapproval of Resolution 05-2021 so that the District can continue to have the board meetings by teleconferencing with Zoom due to the ongoing State of Emergency due to COVID-19. Legal Counsel stated the Governor's Office posted February 28, 2023 to be the last day for teleconference meetings. A motion was made by Director Moran and seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

### **Agenda Item #4: Presentation by Stephen Amstutz from SJ Green Hydrogen on electrical Vehicle Charging Station Grant Opportunity**

General Manager presented Stephen Amstutz and made the correction that he was presenting for his other company California Clean Transportation and not from SJ Green Hydrogen. He joined and presented the meeting by Zoom. Stephen presented to the Board of Directors and after a discussion regarding the equipment and terms, the board of Directors made a motion table this item until the District has a clear direction for their solar project. A motion was made by Director Moran and seconded by Director Pantoja.

AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

### **Agenda Item #5: Board to Discuss and take possible action re: Calling of Special Meeting for Election/Appointment of Board Members**

General Manager and Legal Counsel informed the Directors that the Board of Supervisors for the County of Kern would be approving consent calendar item #11 to approve Certificate of Appointments for Candidates Appointed in-lieu of Election held on November 8, 2022. Soon after, the District should receive Official Appointment Board of Supervisors document and is therefore calling a special meeting to swear in newly appointed directors. Directors discussed dates and a motion was made by Director Moran to schedule a special meeting for December 12, 2022



and was seconded by Director Pantoja.  
AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

**Agenda Item #6: Presentation of Vernon Street Mainline Installation Project**

General Manager informed the Board of Directors that staff would be installing a new 8” line off the mainline coming from Well 13. Currently those houses are serviced by a 2” line that is connected at Sycamore Rd. and Tejon Highway more than a mile away. This would also allow the District to install a fire hydrant near the residential area. General Manager is still waiting for parts and would like to present this project at the next meeting to the board. No action was taken.

**Agenda Item #7: Update on District Solar Project**

General Manager presented an update on the Solar Project as Dee Jaspar and Associates, Inc. have conducted a review and are preparing documents to go into a Request for Information Proposal. District will provide outline of important factors and will be open to all solar companies that would like to participate. No action was taken.

**Agenda Item #8: Staff Comments**

**General Manger:** Reminded the Directors that shut offs for the month of December would take place Wednesday, December 14, 2022.

**Legal Counsel:** None.

**District Engineer:** Well 12 had an electrical shortage and is being looked at by BWP. Well 18 to be worked on by PG&E until March 2023. Corrections to the Urban Water Management Plan 2020 were made on a request from Department of Water Resources.

**Agenda Item #9: Board Member Comments:**

- a. **Director Gallardo:** No comment.
- b. **Director Moran:** No comment.
- c. **Director Pantoja:** No comment.
- d. **Vice President Reyna:** No comment.
- e. **President Alvarez:** No comment.

**Agenda Item #10: Adjournment**

Motion was made by Director Moran and seconded by Director Pantoja to adjourn meeting at 7:11 p.m.  
AYES: Gallardo, Moran, Pantoja, Reyna, Alvarez.

**Submitted by:**

**Attest:**

*Raul Barraza, Jr.*

*Maria M. Alvarez*

**Raul Barraza, Jr.**  
**Board Secretary/General Manager**

**Maria M. Alvarez**  
**Board President**