

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS
ARVIN COMMUNITY SERVICES DISTRICT
May 7, 2018**

The Board of Directors of the Arvin Community Services District duly met at a Regular Board Meeting held on May 7, 2018 at the hour of 6:00 p.m. at 309 Campus Drive, Arvin, CA 93203.

The meeting was called to order by President Urueta at 6:00 PM

Directors Present: Rodriguez, Gallardo, Urueta.

Directors Absent: Moreno and Alvarez.

Others Present: General Manager/Secretary- Raul Barraza, Jr.; Legal Counsel- Alan Peake;
District Engineer- Dee Jaspar.

Pledge of allegiance: The Pledge was led by President Urueta

1. Public Comment

No public comment.

2. Consent Calendar

a. Approval of Regular Meeting Minutes for April 16, 2018

Motion was made by Director Rodriguez and seconded by Vice President to approve minutes of April 16, 2018.

AYES: Rodriguez, Gallardo, Urueta.

NOES: None.

ABSTAIN: None.

ABSENT: Alvarez, Moreno.

3. Accounts Payable: Board to discuss and take action re: Approval of Accounts Payable for April/May 2018

Directors Alvarez and Moreno waked in at 6:03 p.m. A motion was made by Director Rodriguez and seconded by Director Moreno to approve the Accounts Payable for April/May 2018.

AYES: Moreno, Rodriguez, Álvarez, Gallardo, Urueta.

NOES: None.

ABSTAIN: None.

4. Board to discuss and take action re: Emergency Valve Replacement

- a. Haven Drive and Grove Street: 4” valve on AC pipe
- b. Walnut Drive and Hood Street: 8” valve on AC pipe
- c. Haven Drive and Santa Rosa Street: 4” on AC pipe

General Manager informed the board about a leak that occurred on April 30th on the corner of Haven Drive and Grove Street. The District operators went around this location in a two-block radius closing 36 different valves to try and achieve an isolated shutoff but were unable due to non-working valves or unlocated connections. While turning some of these valves, some break and began to leak, and without being able to get a shutoff, the only way to fix these valves without losing total pressure in the system would be to do a line stop. The soonest one of these companies that can do a shutoff is Thursday May 10th. General Manager is seeking board approval to bypass normal bid process and find that the project is an emergency due to ongoing leaks. Motion was made by Director Moreno and seconded by Director Rodriguez to make a finding that an emergency exists, the normal bidding requirements will not be followed and award contract to R&M Services to replace the 3 valves.

AYES: Moreno, Rodriguez, Álvarez, Gallardo, Urueta.

NOES: None.

ABSTAIN: None.

5. Board to discuss and take action re: Creating an Ad Hoc Committee to attend SGMA Informational Meeting May 21, 2018.

General Manager wanted to make sure the Brown Act was not violated by having more than two board directors attend the meeting for SGMA, so he is suggested to the board to elect two members to go and report back at the next meeting. A motion was made by Director Moreno to have President Urueta and Director Rodriguez attend the meeting on May 21st. Motion was seconded by Director Rodriguez.

AYES: Moreno, Rodriguez, Álvarez, Gallardo, Urueta.

NOES: None.

ABSTAIN: None.

6. Staff Comments

General Manager: 1.) Water System for ACSD has been experiencing some issues. The first being white water reported by customers. This phenomenon occurs when air enters the water main lines. This problem was originating from Well No. 14 as water levels were below the perforations on the casing and the well began to suck in air. The second problem, the District has not done any fire hydrant flushing for main line maintenance since 2014. People have been calling in with problems regarding water looking brown and slimy. This occurrence happens when lines have not been flushed. Groundwater carries sediments and pressure in line are never great enough to push out debris. This pressure only occurs when a fire hydrant is open. General Manager has scheduled hydrant flushing to begin the week of May 14th. Flushing will begin on the corner of Schipper and Comanche and will work its way up towards Haven Drive and Meyer

Street moving in a northeastern direction.

Legal Counsel: No comments.

District Engineer: No comments.

7. Board Member Comments

Director Moreno wanted to add item for next agenda regarding number of meters utilized for different structures on one lot.

- a. Director Alvarez – No comments.
- b. Director Rodriguez – No comments.
- c. Director Moreno – Asked about businesses on Bear Mountain Blvd and how they were sectioned off.
- d. Vice President Gallardo – No comments.
- e. President Urueta – No comments.

*Motion to move into Closed Session at 6:49 p.m. by Director Moreno and seconded by Director Rodriguez.
All in Favor: 5 All Oppose: 0*

8. Closed Session

a. Employee Performance Evaluation General Manager – Gov't Code 54957

Open Session resumed at 7:21 p.m.

Closed Session Report: Information was provided and with unanimous consent direction was given.

9. Adjournment

Motion was made by Director Moreno to adjourn meeting at 7:22 p.m. and seconded by Director Rodriguez.

AYES: Álvarez, Gallardo, Moreno, Rodriguez, Urueta.

Submitted by:

Attest:

Raul Barraza, Jr.
Board Secretary/General Manager

Jude A. Urueta
Board President